



MINUTES

Park Board Meeting
Council Chambers, City Center
Tuesday, February 1, 2022 5:00 p.m.

Members Present: Tim Schrader, Christopher Burton, Richard Dietrich and Michael Probst.

Also Present: City Attorney Kelsey Sannella, Director of Parks Rob Taggart, Assistant Director of Parks Jen Winget, Community Center Manager Sharen Yeoman, Parks Maintenance Manager Jim Lamb, Recreation Manager Nick Schwab, Greenwood Fieldhouse Manager Ricky Warren, City Controller Greg Wright, Network Administrator Rob Kolb and Recording Secretary Heather King.

Mr. Schrader called the Tuesday, February 1, 2021 Park Board meeting to order at 5:00 p.m.

- **Approval of the Tuesday, January 11, 2021 Meeting Minutes**

Minutes were presented to board members prior to the start of the meeting. Dietrich moved to approve minutes as presented, Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**

- **Attorney's Report**

- A. Consideration of 2022 Meeting Policy – COVID** – Ms. Sannella reviewed the Resolution with regard to the 2022 Electronic Meeting Policy which was tabled for the board members to review in January and inquired if there were any questions or changes. There were no changes. Mr. Dietrich moved to approve Resolution 22-01. Mr. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- B. Consideration of Corporate Sponsorship Agreement – Pet Suites** – Ms. Sannella presented that this agreement was tabled in January to get clarification on the start date. Ms. Sannella noted that the start date is July 2022. Ms. Sannella stated that the agreement would end in June 2027 and was for \$2,000.00 per year. Discussion followed. Mr. Dietrich moved to approve. Mr. Burton seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- C. Consideration of Use Agreement – Tony Arquilla** – Ms. Sannella presented that Mr. Arquilla would like to rent the Greenwood Amphitheater on September 10, 2022 for a Gospel Outreach Concert. The show would feature music and speaking about the Bible. Discussion followed. Mr. Dietrich moved to approve. Mr. Burton seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- D. Consideration of Use Agreement – Hitters and Heroes Beep Baseball Tournament** – Ms. Sannella stated that this request is for use of both soccer fields at Freedom Park as well as the shelter house and restrooms on May 13 – May 15, 2022. Mr. Taggart noted that we have allowed this group access previously and that they were good to have. Ms. Sannella noted that they did request to allow food trucks and that she did include provisions for that request in the agreement. Discussion followed. Mr. Burton moved to approve. Mr. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- E. Consideration of Entertainment Agreement – 2022 Summer Concert Series – Country Summer** – Ms. Sannella presented that Country Summer would perform on August 13, 2022 and that their rate is \$2,500.00. Discussion followed. Mr. Dietrich moved to approve. Mr. Burton seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- F. Consideration of Entertainment Agreement – 2022 Adult Night at Freedom Springs – Blue River Acoustic** – Ms. Sannella stated that Blue River Acoustic would perform on August 5, 2022 for \$600.00. Discussion followed. Mr. Burton moved to approve. Mr. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- G. Consideration of Food Vendor Agreement(s) – 2022 Summer/Fall Concert Series** – Ms. Sannella stated that while there were 8 vendors to consider, the agreements were all standard food vendor agreements & could be considered together. Ms. Sannella presented the vendors as NY Slice - June 4 and June 18, Chompz - June 11 & July 30, Hoosier Que - July 9, July 16 & Oct. 15, Smokehouse - July 23, Aug. 5, & Oct. 1, Box Burger – Aug. 13 & Oct. 8, Jones Kettle Corn all summer dates & Kona Ice all summer & fall dates. Discussion followed. Dietrich moved to approve. Mr. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**



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- H. Consideration of Food Vendor Agreement – Adult Nights at Freedom Springs – Smokehouse** – Ms. Sannella stated that this agreement is for Smokehouse to provide food for Adult Nights on June 17, July 22 & Aug. 5. at a cost of \$320 for each evening. Discussion followed. Burton moved to approve. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- I. Consideration of Independent Alcohol Vendors – 2022 Events** – Ms. Sannella presented that these 2 vendors could be considered at the same time. Oaken Barrel would be present at Pickleball and Pints, the Summer Concert Series, the Fall Concert Series, Adult Nights and Freedom Festival. Mallow Run would be present at the Summer Concert Series, the Fall Concert Series, Adult Nights and Freedom Festival. Discussion followed. Mr. Probst moved to approve. Mr. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- J. Consideration of Rental and Service Agreement – 2022 Events – Big Bounce Fun House Rentals** – Ms. Sannella stated that this agreement would include Breakfast with the Bunny, Touch a Truck and Breakfast with Santa at a rate of \$1,741.50 total for these events. Mr. Schwab stated that he would bring agreements for Freedom Festival and Kid City Christmas later in the year. Discussion followed. Mr. Burton moved to approve. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- K. Consideration of Use Agreement – Greenwood Pride Festival** – Ms. Sannella stated that this request is for use of Woodmen Park on June 4, 2022 from 11am to 5pm. Lucy Bartley from the Pride Festival committee attended to answer questions. Mr. Taggart stated that he and the Pride Festival committee met prior to the meeting to look for a less congested area as Craig Park is a high traffic park and being a good neighbor with Greenwood Little League. Woodmen was suggested as it has lots of open space and plenty of parking. Ms. Bartley stated that they plan to have 60 vendors, 10 food trucks and 3 alcohol vendors. Ms. Sannella noted that this would be the first time that alcohol would be permitted in a park outside of Freedom Springs and the Greenwood Amphitheater. Discussion followed. Burton moved to approve. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- L. Consideration of Amendment to Professional Service Agreement – Browning Day – Greenwood Fieldhouse** – Ms. Sannella presented that is to cover costs of supplemental services due to owner-requested changes to the Greenwood Fieldhouse construction plans including spot upgrades, additional electrical conduits, fiber optics and sidewalks. Ms. Sannella stated that this agreement is for \$4,320.00. Discussion followed. Dietrich moved to approve. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- M. Consideration of Fireworks Agreement – KORN – 2022 Freedom Festival** – Ms. Sannella stated that this agreement is similar to what has been approved in previous years. Ms. Sannella noted that RRPI (KORN) would be responsible for the planning and production of the fireworks portion of the Greenwood Freedom Festival on June 25, 2022. KORN will also promo the event on the radio, provide music for the show, invite Greenwood City Officials to be guests on the KORN Country Morning Show, and contract and pay a licensed and insured pyro-technician. Discussion followed. Dietrich moved to approve. Burton seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- N. Consideration of Entertainment Agreement – Toy Factory** – Ms. Sannella stated that this agreement is for Toy Factory to headline the Greenwood Freedom Festival on June 25, 2022 for \$2,750.00. Mr. Taggart noted that this group was selected based on being a good fit with the event and fan base. Discussion followed. Dietrich moved to approve. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- O. Consideration of Use Agreement – Greenwood Public Library – Cartoons in the Park** – Ms. Sannella presented that the Greenwood Public Library is requesting to host a movie night in Old City Park on July 1, 2022 from 8 pm – 11 pm. This event would be similar to the event held in 2021. Discussion followed. Mr. Dietrich moved to approve. Mr. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- P. Consideration of Independent Contractor – Sonny Side of Scuba – Paul Burris** – Ms. Sannella stated that this agreement is for Mr. Burris to provide scuba lessons during the 2022 season at Freedoms Springs. Ms. Sannella also stated that would also be at least the 3rd year for Mr. Burris to offer lessons. Discussion followed. Mr. Burton moved to approve. Mr. Dietrich seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- Q. Appointment for the 2022 Plan Commission** – Ms. Sannella stated that we forgot to nominate a Park Board Member for the Plan Commission at the January meeting. Ms. Sannella continued noting that the Plan Commission meets on the 2nd and 4th Monday each month at 7 pm. Mr. Burton nominated Michael Probst. Mr. Schrader seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**

- R. **Consideration of Use Fees – Summer Camp** - Ms. Sannella stated that the 2022 Summer Camp rates proposal was presented to the board. Ms. Sannella stated that if the board were to approve they would also need to move to have her draft a resolution to adopt the Summer Camp Fees. Discussion followed. Burton moved to approve. Mr. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**
- S. **Consideration of Purchase Agreement – Zebec** – Ms. Sannella presented that this request is for the purchase of 280 tubes for Freedom Springs with a cost of \$12,483.05. Mr. Taggart noted that this is just part of operating the Aquatics Facility. Mr. Taggart noted that the cost variations are due to the different sizes of tubes being ordered. Discussion followed. Mr. Dietrich moved to approve. Mr. Probst seconded. Schrader – Aye, Burton – Aye, Dietrich – Aye, Probst – Aye. **Vote – Ayes**

- **Greenwood Parks Foundation**

Mr. Taggart stated that the Parks Foundation has been working on the impressions for the Greenwood Fieldhouse. Discussion followed.

- **Controller's Report**

City Controller Greg Wright distributed the report prior to the meeting and was present for questions. Discussion followed.

- **Parks Report**

Parks Maintenance Manager Jim Lamb distributed his report prior to the meeting and was present for questions.

- A. **Northeast Park Improvements** – Mr. Taggart presented that as part of a CDBG Grant the Greenwood Parks Department plans to include the addition of an 8/10 of a mile loop trail, removal of the hatched area on the current trail, addition of a North/South trail and access the skate park and basketball courts. In addition, as part of the CDBG Cares the Greenwood Parks Department plans to remove the current shelter house and restroom and separate those. The new restrooms being located where the current shelter house is. The shelter house would then be relocate more to the center of the North end of the park. The plan would complete the shelter and restrooms first and then add the connector trails. The goal is to complete this project this year. Discussion followed.

- **Trails**

Mr. Taggart presented a proposal from Volkert Inc. providing 14 parcel appraisals. Each was \$2,000.00 for a total of \$28,000.00. Volkert will also handle the negotiations for \$2,075 for each parcel for a total of \$29,050.00. With management fees included the total proposal is for \$65,975.00. Ms. Sannella stated that if the board were to approve this proposal she would prepare the Services Agreement. Discussion followed. Mr. Burton moved to approve. Mr. Dietrich seconded.

- **Recreation Report**

Recreation Manager Nick Schwab submitted his report prior to the meeting and was present for Questions. Mr. Schwab stated that planning for 2022 bus trips are currently underway. Discussion followed.

- A. **Community Camp-Out** – Mr. Taggart presented a proposal for the Greenwood Parks and Recreation Department to host a Community Camp-out event on Saturday, September 17 – 18, 2022 at Freedom Park. The event would begin at 4 pm on Saturday and end at 10 am on Sunday. There would be 50 camp sites available for \$40.00 per site. Each site would be 20 x 20 with a max of 6 people per site. The event would be for families and groups, it would feature dinner on Saturday from Smokehouse Catering, camp-themed activities, an outdoor movie, bonfire, s'mores, and breakfast. More details will be provided closer to the event. Ms. Sannella noted that this event would require that the Common Council change the over-night ordinance and stated that she would draft the ordinance to present. Discussion followed.

- **Greenwood Fieldhouse**

Fieldhouse Manager Ricky Warren submitted his report prior to the meeting and was present for questions. Mr. Warren stated that larger loose equipment is being placed, the front counter is in and that floor epoxy would begin Monday. Mr. Probst thanked Mr. Warren for the tour.



- **Community Center Report**
Community Center Manager Sharen Yeomen submitted her report prior to the meeting and was present for questions. No questions followed.
- **Other Business from the Public** – None
- **Other Business from the Park Board** –
A. Mr. Taggart stated that the closing on the Cutsinger property had been completed and thanked the finance department and legal for their assistance with the project.
- **Signing of the Claim** – Mr. Schrader stated that the claim would stand as presented unless there were corrections needed. No corrections noted.
- **Adjournment**
Mr. Schrader adjourned the meeting at 6:11 p.m.

Timothy Schrader, President

Christopher Burton, Secretary

Heather King, Recording Secretary



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